

***IOWA DISTRICT COURT, FIFTH JUDICIAL DISTRICT***

**IN RE TEMPORARY CLOSURE OF THE  
POLK COUNTY CLERK OF COURT  
RECORDS OFFICE – RIVERPOINT  
LOCATION**

**ADMINISTRATIVE ORDER 2016-12**

Now on this 13 day of May, 2016, the Court finds it necessary to close the Polk County Clerk of Court Records Office, 600 SW 7<sup>th</sup> Street, Des Moines, Iowa, on Thursday, June 9, 2016 and Friday, June 10, 2016 for the Courts to move to the new Polk County Justice Center at 222 Fifth Avenue, Des Moines, IA.

THEREFORE, IT IS HEREBY ORDERED:

The Polk County Clerk of Court Records Office shall close at 4:30 PM on Wednesday, June 8, 2016 at the 600 SW 7<sup>th</sup> Street location and reopen for business on Monday, June 13, 2016 at the new location of 222 Fifth Avenue.

Public notice of this order shall be provided by posting a copy of this order at the door of the Polk County Clerk of Court Records Office. A copy of this order shall also be posted on the Judicial Branch Website.

So ordered this 13 day of May, 2016.



Arthur E. Gamble, CHIEF JUDGE  
Fifth Judicial District of Iowa

Copies to: Polk County Clerk of Court  
Jodi Heims, Records Supervisor  
All Polk County Judges  
Hon. David Wiggins, Liaison Justice  
John Rowen, Polk County General Services

CLERK DISTRICT COURT

16 MAY 13 AM 9:46

FILED  
POLK COUNTY, IA.